LAKE GENEVA SCHOOLS

Lake Geneva Joint #1 School District & Lake Geneva-Genoa City Union High School District

District Administration Center 208 South Street Lake Geneva, WI 53147 (262)348-1000 FAX (262) 248-9704

James Gottinger District Administrator Warren Flitcroft Director of Business Services Jan Eckola Director of Curriculum & Instruction Dan Schmidt Director of Technology Lauren Spierenburg Director of Student Services

January 2018

Dear Staff, Parents, School Board Members, and Students of Lake Geneva Schools:

It is time once again to think about all of the support staff with whom you work throughout the year and the invaluable service they provide. Please consider nominating that person(s) who goes the extra mile and does an outstanding job for our schools, staff, and students.

Each year a Support Staff Employee of the Year, one from Joint #1 and one from Badger School District, is selected to be honored at the TOY banquet in May. To nominate a support staff employee, please fill out the attached nomination form and send it **directly to Dr. Jan Eckola at the District Administration Center, 208 South Street, Lake Geneva, WI 53147** by Thursday, February 15, 2018.

This is a great opportunity for you to help recognize an outstanding support staff person in your district.

Thank you.

Dr. Janice Hyde Eckola Director of Curriculum and Instruction